

# Temporary Traffic Control Permit

**Note:** this is referred to as a Temporary Traffic Control to maintain comparability with FDOT which has changed Maintenance of Traffic to Temporary Traffic Control.

Any blocking of city right-of-way for an extended time (excess of 1 hour) including, but not limited to utility work (electric, phone, cable, water, sewer), paving, or general work blocking the right-of way-will require a Temporary Traffic Control Permit.

A Temporary Traffic Control Plan is required to safely and efficiently maintain traffic flow on city streets, at intersections, in business districts or any special situations and is required any time work is conducted within a City of Holly Hill Right-of-Way. The plan shall conform to the latest edition of FDOT's Design Standards and Part IV of the Manual of Uniform Traffic Control Devices (MUTCD) for Streets and Highways. Compliance with the requirements of the approved plan are the responsibility of the applicant. The approved MOT must be on site prior to and during the entire construction period.

## Temporary Traffic Control Guidelines

Fill out the Temporary Traffic Control Application Form electronically and attach all supplemental documents to the application. The City only accepts complete electronic applications. Incomplete applications will be rejected and returned to the applicant.

1. A TTC Permit is required if the work impacts the City's public right-of-way, even if the work is conducted within Volusia County or Florida Department of Transportation (FDOT) right-of-way. A separate permit is not required.
2. If work is being performed in multiple phases or at various locations, an individual MOT is required for each phase/location.
3. The TTC Permit may only be implemented after a permit is issued, subject to satisfaction of all prerequisite conditions. Each submittal takes up to two weeks to review.
4. Staging and storing equipment or materials is not permitted within the City's right-of-way.
5. The TTC plan must be prepared by a certified worksite Traffic Control Technician or Traffic Control Supervisor, as appropriate for job complexity. A legible copy of the technician/supervisor's valid certification must be submitted with the MOT plan.
6. A certified Traffic Control Supervisor must sign the MOT plan, and a copy of his/her current certification must be included.
7. If implementation of an approved permit negatively impacts public safety and/or inconveniences Holly Hill's neighbors, the City may require the TTC APPLICANT to modify the MOT plan. The City may also temporarily suspend or permanently revoke the permit

with reasonable notice.

8. The contractor is responsible for the setup and removal of all MOT devices and equipment in accordance with the times and dates stated in Section 2 of this form.
9. The times and dates shall be strictly enforced. A revised form must be submitted if the dates or any other significant details change for the approved TTC Permit.
10. The approved TTC Permit must be on site prior to and during the entire construction period.

A Right-Of Way Permit must be submitted for all work occurring in the public right-of-way. Please complete and submit [this form](#) to permitdesk [at] hollyhillfl.org (subject: Right%20of%20Way%20Permit) (Permitting)

You must have JavaScript enabled to use this form.

## Warning message

Unable to display this webform. Please contact the site administrator.

## Directions

Address

Public Utilities  
453 Lpga Boulevard  
Holly Hill, FL 32117  
United States

[View in Google Maps](#)

**29.243971589663, -81.045908172995**