

#### 1065 Ridgewood Avenue, Holly Hill, FL 32117

TELEPHONE: (386) 248-9442 PERMITDESK@HOLLYHILLFL.ORG

#### **VARIANCE**

# COMPLETE APPLICATION PACKET MUST BE SUBMITTED BY APPLICATION DUE DATE IN ORDER TO MEET THE DEADLINE FOR THE DESIRED MEETING

PROPERTY						
PARCEL ID #:						
ADDRESS:						
TOTAL ACREAGE: RESIDENTIAL	USE OF PROPERTY:  RESIDENTIAL NON-					
ZONING:	FUTURE LAND USE:					
TYPE OF STRUCTUI	RE: SHED FENCE	POOL SCREEN E	NCLOSUR	E ADDITION	☐ SINGLE	
DESCRIPTION OF S	TRUCTURE:					
	FRONT YARD SETBACK SIDE YARD SETBACK SIDE STREET SETBACK REAR YARD SETBACK MINIMUM LOT SIZE WIDTH AT BUILDING LINE HEIGHT OR A STRUCTURE THAT HAS AL		FT. FT. SQ. FT. FT. FT.	PROPOSED: PROPOSED: PROPOSED: ACTUAL: ACTUAL:	FT. FT. FT. SQ. FT. FT.	
OWNER						
NAME:		COMPANY:				
ADDRESS:						
CITY:		STATE:		ZIP:		
PHONE:		EMAIL:				

V#
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AGENT/CONSULTANT					
NAME:	COMPANY:	COMPANY:			
ADDRESS:					
CITY:	STATE:	ZIP:			
PHONE:	EMAIL:				
APPLICATION TYPE/FEE					
☐ VARIANCE – RESIDENTIAL		\$350.00 PER VARIANCE			
☐ VARIANCE – COMMERCIAL		\$500.00 PER VARIANCE			
ATTACHMENT CHECKLIST					
☐ APPLICATION					
☐ APPLICATION FEE					
LIST OF PROPERTY OWNERS REQUIRING INDIVIDUAL NOTIFICATION. THE LIST AND NOTIFICATION LETTER WILL BE PROVIDED TO THE APPLICANT BY CITY STAFF. THE APPLICANT WILL MAIL THE NOTIFICATIONS AT THEIR EXPENSE VIA CERTIFIED MAIL RETURN RECEIPT REQUESTED.					
☐ QUESTIONNAIRE					
☐ OWNERSHIP DISCLOSURE FORM (ADD'L DOCUMENTATION REQUIRED IF OWNER IS A TRUST OR CORPORATION)					
☐ APPLICANT AUTHORIZATION FORM, IF APPLICABLE					
ONE SIGNED AND SEALED SURVEY OF THE PROPERTY (NO MORE THAN 2 YEARS OLD).					
☐ DETAILED CONCEPTUAL SITE PLAN (SEE ATTACHED SAMPLE SITE PLAN)					
☐ LETTERS OF SUPPORT FROM ADJACENT PROPERTY OWNERS, IF ANY					
☐ HOME OWNERS ASSOCIATION DRB APPROVALS, IF ANY					
☐ PHOTOGRAPHS, IF DESIRED					





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I understand that the application for variance must include all required submittals. Submission of incomplete plans may create delays.

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ereby represent that I have the lawful right and authority to file this application.
NATURE OF OWNER/AUTHORIZED APPLICANT  OOF OF PROPERTY OWNER'S AUTHORIZATION IS REQUIRED WITH SUBMITTAL IF SIGNED BY SOMEONE OTHERN THE PROPERTY OWNER)
spond completely and fully to all six criteria listed below to demonstrate that the request meets the standard Land Development Regulations of Holly Hill Sec. 82-317 for the granting of a variance:
Describe the special conditions and circumstances that exist which are peculiar to the land, structure, o building involved, and which are not applicable to other lands, structures, or buildings in the same zoning district.
Describe how special conditions and circumstances that currently exist are not the result of the actions o the applicant or petitioner.



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3.	Explain how the granting of the variance request would not confer on the applicant, or petitioner, any special privilege that is denied by Code to other lands, buildings, or structures in the same zoning district.
4.	Describe how the literal interpretation of the provisions of the zoning regulations would deprive the applicant, or petitioner, of rights commonly enjoyed by other properties in the same zoning district and would work an unnecessary and undue hardship on the applicant.
5.	Describe how the requested variance is the minimum variance that will make possible the reasonable use of the land, building, or structure.

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6. Describe how the granting of the variance will be in harmony with the general intent and purpose of this subpart and the city's comprehensive plan, and that such variance will not be injurious to the area involved or otherwise detrimental to the public welfare.